

DIVISION OF BUSINESS
DIVISION MEETING
November 3rd, 2004

TIME AND PLACE OF MEETING

The meeting was held in room 2N2 at Oklahoma City Community College on November 3rd, 2004 at 12:30 p.m.

THOSE IN ATTENDANCE:

Dr. Jim Schwark, Lisa Adkins, Myra Decker, Jenean Jones, Dr. Marty Ludlum, Joe Ramsey, V.J. Ramachandran Ron Summers, Anita Williams, Gary Tucker, Kristi Fields, Jason Ferguson, Rich Steere, Linda Coggeshall, Shirley Crosby, Dr. Charles Marshall, Dr. Paul Sechrist, Dr. Bob Todd.

Dean Schwark opened the meeting by welcoming Dr. Todd to our meeting.

Dr. Todd expressed his gratitude for being invited and proceeded to take questions.

Joe Ramsey said that his Business Ethics class had taken the opportunity to address the concerns about the Bursars office by way of a letter to the editor of the Pioneer. They have asked several questions in this letter in an attempt to learn more about the situation.

Dr. Todd responded by saying that we should attempt to treat others the way that we would like to be treated, and encouraged the understanding that in situations where there are many people who are being demanding, that it might cause a lack of good service. He said that it shouldn't happen, but that it does.

Dr. Charles Marshal said that with the exception of a couple of snakes out at the South Facility, they are happy with the facility, and that it is working out great for their classes.

Joe Ramsey asked if the elections today would have any effect on the college.

Dr. Todd answered saying yes, that if the lottery was approved that some of its proceeds would go towards OLAP Scholarships. He added that if Indian Gaming was approved that a percentage of those proceeds will go to capital and technology funding for institutions.

V.J. Ramachandran said that there was a group of 11 or 12 students that went on a trip to China this past summer. He said that the division helped with some of the cost for the sponsors that went, but that it was only a small part of the amount that it took for each one of them to go. He asked about different ways we can use to find funding to professors that go on these trips.

Dr. Todd answered by saying that the major emphasis would be external funding. He said there is an organization called RC2000 that's made up of several institutions of higher education that may be of some assistance. He also said that International study had been brought up at a recent board meeting while discussing a plan for 2006. He added that he has invited 2 individuals from England to be with us in January to talk about nationalizing curriculum, and encouraged faculty to speak with them during their visit.

Myra Decker asked if the pond was complete adding that there were places by the drains where the sidewalk is typically covered by water.

Dr. Todd said that the pond was complete to his knowledge, and that we would have to work with the city on any issues concerning the pond. He encouraged everyone to attend the dedication of the pond at 1:30 p.m. on November 10th, adding that Councilman Foshee would be in attendance.

Dr Todd concluded this part of the meeting by saying that he'd like to be invited back when he had more time to talk with us.

Dean Schwark applauded Joe Ramsey's students for their response to the Bursar's office concerns. He said that this empowers students, showing them a diplomatic way to approach the situation.

Dean Schwark told everyone that they should have a draft of the proposed tuition fee waiver time line. He said that this is better because now students will know before the spring semester begins whether or not they'll be receiving one.

Dean Schwark talked about enrollment status for the spring saying that we have more seats, and that we are at 22% compared with 16% a year ago. He added that some classes such as Automotive and Insurance won't start getting enrollments until later.

Dean Schwark talked about the enrollment/drop issue saying that there are talks of changing late enrollment week from the first week of class to the week before eliminating problems that we are having with students that enroll in classes 2 to 3 classes into the semester. This would make it so that when classes start, enrollment would be over.

Dean Schwark also said that he thinks that we will eliminate the deregistration drop. Dean Schwark feels like this would be beneficial.

Dean Schwark asked that the faculty refer to the FY06 Planning handout. He said that it is time to start thinking about what we want to do in FY06. He asked that the division pay close attention to capacity.

Dean Schwark asked the division for committee reports.

Gary Tucker said that he needs suggestions on in class SII forms to take back to the SII committee.

V.J. Ramachandran asked that the division report to him with advising problems so that he can take them back to the Student Advising Committee.

Anita Williams reported that the Retention Committee will be focusing on non-traditional course delivery, minorities, and the early warning system this year. She said that any suggestions or questions on these topics could be brought to her.

Anita Williams also gave a report on I.A.P.C. saying that they will be reviewing procedure 4007 on adjunct faculty work load, 4008 on summer and intersession faculty staffing, and 4016 on academic dishonesty.

Anita Williams also talked about ACBSP status saying that we are working on the self study report right now and will have it done by the end of the semester. She added that we need to work on a long range plan for the division. You can e-mail any input to Anita, John, or Kayla.

Myra Decker introduced Julie Young as our new Accounting Lab Assistant.

Marty Ludlum spoke about changing the requirements for the A.S. Business degree saying that we're looking at removing CS 1103 and adding 3 hours of electives.

Dean Schwark said that we are trying to revise our A.S. Business degree sheet to have more information and simplify transfers.

V.J. Ramachandran asked if OCU will accept 84 credit hours for transfer.

Dean Schwark answered saying that they are not saying 84 hours. He said that OCU will accept all of our A.S. and A.A.S. courses in Business. The only stipulation is that they must complete the last 30 hours on their campus.

V.J. Ramachandran asked if it's possible to make a degree sheet for OCU.

Dean Schwark said that we would look into that.

V.J. Ramachandran told faculty that students can speak with him about scholarships if they are interested in transferring to OCU.

Marty Ludlum said that we will have a Fullbright Scholar teaching Intro to Business with us in the spring.

Dean Schwark dismissed the meeting at 1:30 p.m.